



SCHOOL TRANSPORTATION SUPERVISORS
OF
NEW JERSEY

P.O. BOX 66, RARITAN, NEW JERSEY 08869

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Date: July 23, 2015
To: STS Membership
From: Ray Kuehner, STS President

ISSUES OF IMPORTANCE REPORT

1. **CDL Driver Testing Update**
2. **Legislation A1029 - Driver Training Special Needs**
3. **Legislation A3921 - Request for Proposals**

1. **CDL Driver Training Update**

Effective July 8, 2015, the New Jersey Motor Vehicle Commission (NJMVC) has revised the CDL knowledge and skills testing requirements. This is the direct result of the 2011 final rule that amended the commercial driver's license (CDL) knowledge and skills testing standards and established new minimum Federal standards for the states. This rulemaking is established from the Department of Transportation, Federal Motor Carrier Safety Administration (FMCSA) and affects all states. This also effects truck and motorcoach operations. The compliance date by the states for this rulemaking was July 8, 2015.

To date, we have the following limited information:

Pre-trip Inspection

1. Follow pre trip inspection section 11 in the CDL manual thoroughly. You should be able to identify each part (by touch and or pointing to) and tell the examiner what you are looking for or inspecting.
2. Specifics of pre-trip we have heard but not limited to: (refer to section 11 CDL manual)
 - Open hood on bus and identify components under the hold as listed in section 11 of the CDL manual
 - Check engine compartment belts for snugness
 - Prepare to check oil, coolant and power steering fluid levels
 - Tire pressure gauge must be used to check proper inflation, kicking or "thumping" the tires is not acceptable
 - Check seats by touching bolts at floor level and on rails as well as seat backs and bottoms.
3. For class B and C pre trip inspection tests, you will be required to perform one of three versions

of a pre-trip inspection in the vehicle you brought for the test. Each of the three tests are equivalent and you will not know which test you will take until just before the test begins. Study all parts of section 11 in the CDL manual that apply.

4. You will need to inspect any special features of your vehicle (e.g. school bus).
5. "Banking" of any part of the test is no longer permitted. If you fail a portion of the test, you need to take the entire test over.

Basic Skills

1. Basic control skills will be tested off road using one or more of the following exercises from each category:
Category 1: straight line backing
Category 2: offset back to the right and or offset back to the left
Category 3: sight side (driver) parallel park and or parallel park (conventional method), and or 90 degree alley dock.
2. Reference section 12.2 and figures of CDL manual.
3. See scoring section 12.1 of CDL manual.

Road Test

1. Refer to section 13 of CDL manual.

If your driver fails the test at any point in the test, the driver will receive a CDL Test Results Fail/Denial Form from NJMVC. This form is informational and marks items that require attention. See the attached form.

Please keep in mind that this alert is as of July 23, 2015 and may be updated as new information is obtained.

2. *Legislation (A1029) - Driver Training Special Needs*

A1029 - Requires training program for school bus drivers and school bus aides on interacting with students with special needs, and requires development and use of student information cards. Requires Commissioner of Education to develop training program for drivers and aides on transporting students with special needs. Program development within 180 days of law enactment. Then districts and contractors must train and certify to Department of Education by a specified time frame.

See attached information (5 pages)

Has passed Assembly. In second reading in Senate. If passes then requires Governor's signature.

3. *Legislation (A3921) - Request for Proposals (RFP)*

A3921 - Allows board of education to award pupil transportation contracts that exceed bid threshold through request for proposals.

12/4/2014 Introduced, Referred to Assembly Education Committee

See attached information (4 pages).



New Jersey Motor Vehicle Commission

P.O. Box 160
Trenton, New Jersey 08666-0160

STATE OF NEW JERSEY

CDL TEST RESULTS ~~+~~ FAIL/DENIAL FORM

- Bring all required Documents and this form to your next CDL road test appointment.

DATE: _____

CONTROL NO: _____

Safety Specialist: enter control # from CDL skill test score sheet

APPLICANT: _____

AUTOPIC: _____

EXAMINER: _____ ID#: _____

FORM: A B C FULL (circle one)

THIS FORM IS FOR INFORMATIONAL PURPOSES ONLY
ITEMS MARKED WITH AN (X) REQUIRE ATTENTION

VEHICLE INSPECTION TEST SEGMENT

- _____ Cab Check & Engine start
- _____ Airbrakes
- _____ Front of Vehicle
- _____ Engine Compartment
- _____ Steering
- _____ Front Axle
- _____ Side of Vehicle/Underside
- _____ Rear Axle
- _____ Rear of Vehicle

- _____ Trailer – coupling
- _____ Trailer – front and sides
- _____ Trailer – rear
- _____ Passenger/School Bus items
- _____ Student Lights – School Bus
- _____ Student Safety – School Bus

BASIC CONTROL SKILLS TEST SEGMENT

- _____ Parallel Parking – Conventional / Sight-side (circle one)
- _____ Offset Backing – To right / To left (circle one)

- _____ Alley Dock
- _____ Straight-Line Backing

- _____ Turns L/R
- _____ Intersections
- _____ Expressway
- _____ Urban Business
- _____ Road Side Stop/Start

ROAD TEST SEGMENT

- _____ Curves
- _____ Lane Changes
- _____ Railroad Crossing
- _____ School Bus – Student discharge
- _____ Automatic Failure

DENIAL _____

COMMENTS _____

New Jersey State Legislature

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Bills 2014-2015

A1029 AcaAa (2R) Requires training program for school bus drivers and school bus aides on interacting with students with special needs, and requires development and use of student information cards.*
2nd Reading in the Senate

Identical Bill Number: [S274](#) (1R)
Last Session Bill Number: [A3559](#)
S2418

[Benson, Daniel R.](#) as Primary Sponsor
[Vainieri Huttle, Valerie](#) as Primary Sponsor
[Jasey, Mila M.](#) as Primary Sponsor
[Tucker, Cleopatra G.](#) as Primary Sponsor
[Wimberly, Benjie E.](#) as Primary Sponsor
[Fiocchi, Samuel L.](#) as Co-Sponsor
[Greenwald, Louis D.](#) as Co-Sponsor
[Lampitt, Pamela R.](#) as Co-Sponsor
[Mosquera, Gabriela M.](#) as Co-Sponsor
[Jimenez, Angelica M.](#) as Co-Sponsor
[Simon, Donna M.](#) as Co-Sponsor
Watson Coleman, Bonnie as Co-Sponsor
[Garcia, Carmelo G.](#) as Co-Sponsor
[McKeon, John F.](#) as Co-Sponsor
[Gusciora, Reed](#) as Co-Sponsor
[Eustace, Tim](#) as Co-Sponsor
[Pinkin, Nancy J.](#) as Co-Sponsor
[Spencer, L. Grace](#) as Co-Sponsor
[Caride, Marlene](#) as Co-Sponsor
[Diegnan, Patrick J., Jr.](#) as Co-Sponsor
[Pintor Marin, Eliana](#) as Co-Sponsor
[Schaer, Gary S.](#) as Co-Sponsor
[Danielsen, Joe](#) as Co-Sponsor

1/16/2014 Introduced, Referred to Assembly Education Committee
9/11/2014 Reported out of Assembly Comm. with Amendments, 2nd Reading
11/13/2014 Assembly Floor Amendment Passed (Mazzeo)
12/15/2014 Passed by the Assembly (77-0-0)
12/15/2014 Received in the Senate, Referred to Senate Education Committee
6/11/2015 Reported from Senate Committee, 2nd Reading

Introduced - 3 pages [PDF Format](#) [HTML Format](#)
Statement - AED 9/11/14 - 1 pages [PDF Format](#) [HTML Format](#)
Reprint - 2 pages [PDF Format](#) [HTML Format](#)
Floor Statement - Assembly 11/13/14 1R - 1 pages [PDF Format](#) [HTML Format](#)
Reprint - 3 pages [PDF Format](#) [HTML Format](#)
Statement - SED 6/11/15 2R - 1 pages [PDF Format](#) [HTML Format](#)

Committee Voting:

AED 9/11/2014 - r/Aca - Yes {9} No {0} Not Voting {1} Abstains {0} - [Roll Call](#)
SED 6/11/2015 - r/favorably - Yes {5} No {0} Not Voting {0} Abstains {0} - [Roll Call](#)

Session Voting:

Asm. 12/15/2014 - 3RDG FINAL PASSAGE - Yes {77} No {0} Not Voting {3} Abstains

SENATE EDUCATION COMMITTEE

STATEMENT TO

[Second Reprint]

ASSEMBLY, No. 1029

STATE OF NEW JERSEY

DATED: JUNE 11, 2015

The Senate Education Committee favorably reports Assembly Bill No. 1029 (2R).

This bill requires that the Commissioner of Education develop a training program for school bus drivers and school bus aides on interacting with students with special needs. The training program would include appropriate behavior management, effective communication, the use and operation of adaptive equipment, and understanding behavior that may be related to specific disabilities. Once the training program is made available, boards of education and school bus contractors that provide student transportation services under contract with boards of education would be required to administer the training program to all school bus drivers and school bus aides that they employ. The employer would also require a school bus driver or school bus aide to certify that the individual has completed the training program within five business days of its completion. The employer must retain a copy of the certification for the duration of that individual's employment and forward a copy of the certification to the Department of Education.

The bill also requires that the Commissioner of Education develop a student information card that contains information that should be readily available to school bus drivers and school bus aides for the purpose of promoting proper interaction with a student with special needs. The student information card would be completed by the parent or guardian of a student with an individualized education plan when the individualized education plan is developed or amended. Upon receiving consent from a student's parent or guardian, the school district would provide the completed student information card to the school bus driver and school bus aide assigned to the student's bus route.

As reported by the committee, this bill is identical to Senate Bill No. 274, which was amended and reported by the committee on this same date.

[Second Reprint]
ASSEMBLY, No. 1029

STATE OF NEW JERSEY
216th LEGISLATURE

PRE-FILED FOR INTRODUCTION IN THE 2014 SESSION

Sponsored by:

Assemblyman DANIEL R. BENSON
District 14 (Mercer and Middlesex)
Assemblywoman VALERIE VAINIERI HUTTLE
District 37 (Bergen)
Assemblywoman MILA M. JASEY
District 27 (Essex and Morris)
Assemblywoman CLEOPATRA G. TUCKER
District 28 (Essex)
Assemblyman BENJIE E. WIMBERLY
District 35 (Bergen and Passaic)

Co-Sponsored by:

Assemblymen Fiocchi, Greenwald, Assemblywomen Lampitt, Mosquera, Jimenez, Simon, Watson Coleman, Assemblymen Garcia, McKeon, Gusciora, Eustace, Assemblywomen Pinkin, Spencer, Caride, Assemblyman Diegnan, Assemblywoman Pintor Marin, Assemblymen Schaer and Danielsen

SYNOPSIS

Requires training program for school bus drivers and school bus aides on interacting with students with special needs, and requires development and use of student information cards.

CURRENT VERSION OF TEXT

As amended by the General Assembly on November 13, 2014.

(Sponsorship Updated As Of: 12/16/2014)

1 AN ACT concerning training of school bus drivers and aides and
2 supplementing chapter 39 of Title 18A of the New Jersey
3 Statutes.

4
5 **BE IT ENACTED** by the Senate and General Assembly of the State
6 of New Jersey:

7
8 1. The Commissioner of Education shall develop a training
9 program for school bus drivers and school bus aides on proper
10 procedures for interacting with students with special needs. The
11 training program shall include, but need not be limited to, the
12 following:

- 13 a. appropriate behavior management;
14 b. effective communication;
15 c. use and operation of adaptive equipment; and
16 d. understanding behaviors that may be related to specific
17 disabilities.

18 The commissioner shall make the training program available to
19 boards of education and school bus contractors providing pupil
20 transportation services under contract with boards of education no
21 later than one year following the effective date of this act.

22
23 2. a. An employer shall administer the training program
24 developed pursuant to section 1 of this act to all school bus drivers
25 and school bus aides that it employs. In the case of an individual
26 who is employed prior to the development and availability of the
27 training program, the employer shall administer the training
28 program to the individual no later than 180 days after the training
29 program is made available by the commissioner. In the case of an
30 individual who is employed after the development and availability
31 of the training program, the employer shall administer the training
32 program to the individual prior to that individual operating a school
33 bus or serving as an aide on a school bus.

34 b. ¹An employer shall require that a school bus driver or school
35 bus aide file a certification with the employer that the individual has
36 completed the training program within five business days of its
37 completion. The employer shall retain a copy of the certification
38 for the duration of the individual's employment ², and shall forward
39 a copy of the certification to the Department of Education ².

40 c. ¹As used in this section, "employer" means a board of
41 education or a contractor that provides pupil transportation services
42 under contract with a board of education.

EXPLANATION – Matter enclosed in bold-faced brackets [thus] in the above bill is not enacted and is intended to be omitted in the law.

Matter underlined thus is new matter.

Matter enclosed in superscript numerals has been adopted as follows:

¹Assembly AED committee amendments adopted September 11, 2014.

²Assembly floor amendments adopted November 13, 2014.

1 ²3. a. The Commissioner of Education shall develop a student
2 information card that includes information that should be readily
3 available to a school bus driver and school bus aide for the purpose
4 of promoting proper interaction with a student with special needs.
5 The parent or guardian of a student with an individualized
6 education plan shall complete the student information card when the
7 individualized education plan is developed or amended for a student
8 who receives transportation services.

9 b. Upon receiving consent from a student's parent or guardian,
10 the school district shall provide a copy of the completed student
11 information card to a school bus driver and school bus aide for each
12 student on the bus route to which the school bus driver or school
13 bus aide is assigned for whom a student information card has been
14 completed by the parent or guardian.²

15

16 ²[3.] 4.² This act shall take effect immediately.

ASSEMBLY, No. 3921

STATE OF NEW JERSEY 216th LEGISLATURE

INTRODUCED DECEMBER 4, 2014

Sponsored by:

Assemblyman PATRICK J. DIEGNAN, JR.

District 18 (Middlesex)

Assemblywoman ANGELICA M. JIMENEZ

District 32 (Bergen and Hudson)

Assemblyman TROY SINGLETON

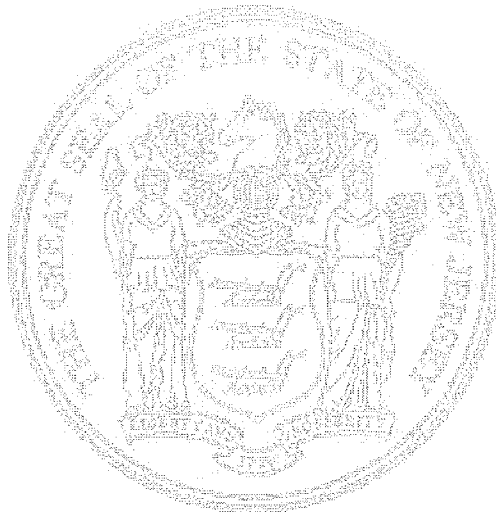
District 7 (Burlington)

SYNOPSIS

Allows board of education to award pupil transportation contracts that exceed bid threshold through request for proposals.

CURRENT VERSION OF TEXT

As introduced.



(Sponsorship Updated As Of: 6/23/2015)

1 AN ACT concerning pupil transportation contracts, amending
2 N.J.S.18A:39-3 and P.L.2001, c.65, and supplementing chapter
3 39 of Title 18A of the New Jersey Statutes.

4
5 **BE IT ENACTED** by the Senate and General Assembly of the State
6 of New Jersey:

7
8 1. N.J.S.18A:39-3 is amended to read as follows:
9 18A:39-3. a. **[No]** Except as otherwise provided pursuant to
10 section 3 of P.L. , c. (C.) (pending before the Legislature as
11 this bill), no contract for the transportation of pupils to and from
12 school shall be made, when the amount to be paid during the school
13 year for such transportation shall exceed \$7,500.00 or the amount
14 determined pursuant to subsection b. of this section, and have the
15 approval of the executive county superintendent of schools, unless
16 the board of education making such contract shall have first
17 publicly advertised for bids therefor in a newspaper published in the
18 district or, if no newspaper is published therein, in a newspaper
19 circulating in the district, once, at least 10 days prior to the date
20 fixed for receiving proposals for such transportation, and shall have
21 awarded the contract to the lowest responsible bidder.

22 Nothing in this chapter shall require the advertisement and
23 letting on proposals or bids of annual extensions, approved by the
24 executive county superintendent, of any contract for transportation
25 entered into through competitive bidding when--

26 (1) Such annual extensions impose no additional cost upon the
27 board of education, regardless of the fact that the route description
28 has changed; or

29 (2) The increase in the contractual amount as a result of such
30 extensions does not exceed the rise in the Consumer Price Index as
31 defined in section 3 of P.L.2007, c.260 (C.18A:7F-45) for that
32 school year, regardless of the fact that the route description has
33 changed or an aide has been added or removed; or

34 (3) (Deleted by amendment, P.L.1982, c.74.)

35 (4) The increase in the contractual amount as a result of an
36 extension exceeds the rise in the Consumer Price Index as defined
37 in section 3 of P.L.2007, c.260 (C.18A:7F-45) for that school year,
38 but the following apply to the extensions:

39 (a) The increase is directly attributable to a route change to
40 accommodate new student riders or safety concerns as provided for
41 in the original bid, or the increase is directly attributable to the
42 addition of an aide as provided for in the original bid; and

43 (b) The school destination remains unchanged from the original
44 contract.

EXPLANATION – Matter enclosed in bold-faced brackets **[thus] in the above bill is not enacted and is intended to be omitted in the law.**

Matter underlined thus is new matter.

1 Any such extension as described in this paragraph shall require
2 the approval of the executive county superintendent of schools.

3 Nothing in this chapter shall require the immediate bid of any
4 contract renewal for the remainder of a school year in which the
5 only change, in addition to route description, is the bus type.
6 However, any such extension shall be approved by the executive
7 county superintendent of schools and shall be bid for the next
8 school year.

9 b. The Governor, in consultation with the Department of the
10 Treasury, shall, no later than March 1 of each odd-numbered year,
11 adjust the threshold amount set forth in subsection a. of this section,
12 or subsequent to 1985 the threshold amount resulting from any
13 adjustment under this subsection or section 17 of P.L.1985, c.469,
14 in direct proportion to the rise or fall of the Consumer Price Index
15 for all urban consumers in the New York City and the Philadelphia
16 areas as reported by the United States Department of Labor. The
17 Governor shall, no later than June 1 of each odd-numbered year,
18 notify all local school districts of the adjustment. The adjustment
19 shall become effective on July 1 of each odd-numbered year.

20 (cf: P.L.2007, c.260, s.66)

21

22 2. Section 3 of P.L.2001, c.65 (C.18A:39-3.1) is amended to
23 read as follows:

24 3. A board of education shall consult with the appropriate
25 nonpublic school administrators seeking such consultation prior to
26 preparing bus routes for the transportation of nonpublic school
27 pupils for the school year and in a timely manner that allows
28 sufficient time to publicly advertise for bids or issue a request for
29 proposals.

30 (cf: P.L.2001, c.65, s.3)

31

32 3. (New section) a. Notwithstanding the provisions of
33 N.J.S.18A:39-3 or any other section of law to the contrary, a board
34 of education may award a contract for the transportation of pupils to
35 and from school, that exceeds the amount determined pursuant to
36 subsection b. of N.J.S.18A:39-3 and has the approval of the
37 executive county superintendent of schools, through an evaluation
38 of proposals submitted in response to a request for proposals issued
39 by the board.

40 b. When a board of education elects to award a pupil
41 transportation contract in response to a request for proposals, the
42 board shall evaluate each proposal from a responding contractor
43 according to criteria established by the Commissioner of Education
44 that shall include at a minimum:

45 (1) the previous experience of the contractor in transporting
46 pupils;

47 (2) the name of each transportation company of which the
48 contractor has been an owner or manager;

- 1 (3) a description of any safety programs implemented by the
2 contractor;
3 (4) a record of accidents of the school buses under the control of
4 the contractor;
5 (5) the driving history of the employees of the contractor;
6 (6) the inspection records and model year of the school buses
7 under the control of the contractor;
8 (7) the maintenance schedule of the school buses under the
9 control of the contractor;
10 (8) a financial analysis of the contractor; and
11 (9) compliance with insurance requirements.
12
13 4. This act shall take effect immediately.
14

15
16 STATEMENT
17

18 Under current law at N.J.S.18A:39-3, if the amount of a contract
19 for pupil transportation services will exceed the public bidding
20 threshold, the board of education is required to advertise and
21 publicly bid the contract. This bill provides the board of education
22 with the option of entering into such a contract through a request for
23 proposals process.

24 Under the bill's provisions, when a board of education elects to
25 award a pupil transportation contract in response to a request for
26 proposals, the board will evaluate each proposal from a responding
27 contractor in accordance with criteria established by the
28 Commissioner of Education. The bill stipulates that the criteria
29 must include at a minimum:

- 30 (1) the previous experience of the contractor in transporting
31 pupils;
32 (2) the name of each transportation company of which the
33 contractor has been an owner or manager;
34 (3) a description of any safety programs implemented by the
35 contractor;
36 (4) a record of accidents of the school buses under the control of
37 the contractor;
38 (5) the driving history of the employees of the contractor;
39 (6) the inspection records and model year of the school buses
40 under the control of the contractor;
41 (7) the maintenance schedule of the school buses under the
42 control of the contractor;
43 (8) a financial analysis of the contractor; and
44 (9) compliance with insurance requirements.