



**SCHOOL TRANSPORTATION SUPERVISORS  
OF  
NEW JERSEY**

P.O. BOX 66, RARITAN, NEW JERSEY 08869

(908) 252-1991 FAX (908) 575-7373

December 6, 2019

Members of the STS,

I wanted to bring to your attention the process and what your registration fees for the STS 51st Annual Conference at the Golden Nugget Atlantic City on March 26th & 27th will cover.

This year the registration form will be only for your conference registration. Room reservations will be made directly with the Golden Nugget using group code ASTS20. Instructions are attached.

The conference registration includes:

Wednesday Evening Meet & Greet  
Workshops  
General Sessions  
Breaks, Lunch Thursday  
Vendor Show and Reception  
Friday Breakfast & Friday Lunch.

The room waiver has been received. Please contact us if you need a copy.

Thank you for supporting the School Transportation Supervisors of New Jersey by your attendance – we look forward to seeing you and learning from one another.

Sincerely,  
Barbara



**52nd Annual New Jersey Pupil Transportation  
Conference and Equipment Show  
Sponsored by School Transportation Supervisors of New  
Jersey, Inc.  
Golden Nugget, Atlantic City  
March 26th – 27th, 2020**

## CONFERENCE REGISTRATION FORM

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Guest Name: \_\_\_\_\_

Employer: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail \_\_\_\_\_

**Is this the first time you have attended an STS Conference?    ( ) Yes            ( ) No**

**\*\*\*ALL FEES ARE NON-REFUNDABLE. YOU MAY SEND A SUBSTITUTE\*\*\***

**\*\*Guest fees are reserved for spouse or non-transportation personnel\*\***

	Member	Non Member	After 3/1/2020
<input type="checkbox"/> Full Conference	\$350.00	\$450.00	\$375.00 / \$475.00
<input type="checkbox"/> Daily rate (Please circle – 3/26 or 3/27)	\$175.00	\$275.00	\$200.00 / \$300.00
<input type="checkbox"/> Full Conference - Retiree	\$175.00		
<input type="checkbox"/> Mechanic's Program (Two days)	\$350.00		\$375.00
<input type="checkbox"/> Mechanic's Program (Please circle – 3/26 or 3/27)	\$175.00		\$200.00
<input type="checkbox"/> Guest of Member Full Conference	\$350.00		\$375.00
<input type="checkbox"/> Guest of Member Daily (Please circle – 3/26 or 3/27)	\$175.00		\$200.00

**You must make your Hotel Reservations directly with the Golden Nugget  
(1-800-777-8477) using Group Code ASTS20. See attached instructions.  
The room block cut-off date is Wednesday, March 11, 2020 at 5pm.**

Conference registration fee for the full conference includes Workshops, General Sessions, Breaks and Vendor Show.  
Room reservation fee for Wednesday and/or Thursday nights are in addition to conference fees.

Method of Payment:

- ☐ Check or Purchase Order made payable to STS of NJ, PO Box 66, Raritan, NJ 08869
- ☐ Credit Card (circle one):      Visa                      MasterCard                      American Express

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

3 digit security code \_\_\_\_\_ Billing zip code \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Print Name \_\_\_\_\_

**Golden Nugget Atlantic City**  
**Reservation Procedure – Guests Paying by Purchase Order or Voucher**  
**School Transportation Supervisors on NJ, March 25-27, 2020**

Guests to make reservations directly with the hotel Reservation Department by calling 1.800.777.8477 Select Option 3 to be connected with a Reservation Agent and identify themselves as being with **School Transportation Supervisors of NJ** or group code: **ASTS20** to receive the special group rate of: **\$67.00** Guest's will need a credit card to make the reservation and it will be charged a one night's rate to guarantee the reservation and to receive confirmation numbers. If you are required to have an invoice to support your purchase order/voucher, please be sure to request from the agent that written confirmations to be emailed to your attention at the time of making the reservation.

Neither the Sales Department, Front Office nor Accounting will send invoices for individual reservations.

Be sure to place the guest (or multiple guests) name, arrival/departure dates and confirmation numbers are on the Purchase Order or Voucher and then mail directly to:

**Ana Wilkes, Accounting Supervisor, Golden Nugget Atlantic City**  
**Huron Ave & Brigantine Blvd, Atlantic City, NJ 08401 Phone: 609.441.8579 Email: [awilkes@gnacm.com](mailto:awilkes@gnacm.com)**

Guest reservations paid by Purchase Order or Voucher are exempt from the 13.9% tax but still need to pay the \$2.00 Tourism Promotion, \$3.00 Occupancy and \$10.00 Resort Fees.

**\$67.00 (Room rate) + \$15.00 (Tourism/Resort/Occupancy Fee) = \$82.00 inclusive per room per night**

The PO or Voucher will be checked for accuracy, signed and mailed back with the Golden Nugget Federal Tax ID and W-9 Form to the originator of the document. It would be helpful to have a contact name, phone number and email address for the originator of the PO/Voucher so that we can give personalized attention during the process.

Payment checks must be received by the Golden Nugget Accounting Office no later than **Wednesday, March 11<sup>th</sup>, 2020** for processing. Once we receive the payment check then the initial deposit charged to the credit card at the time of making the reservation will be credited to the card used.

Payment checks for all reservations must be mailed directly to:

**Ana Wilkes, Golden Nugget Accounting Supv, Huron Ave & Brigantine Blvd, Atlantic City, NJ 08401**  
**Phone: 609.441.8579 Email: [awilkes@gnacm.com](mailto:awilkes@gnacm.com)**

If full payment is not received **2 weeks prior to check in** (Wednesday, March 11<sup>th</sup>, 2020) then it will be the responsibility of the guest to pay for all charges in order to check in. Also, this guest will *not be tax exempt* and will be responsible for the 13.9% tax. No checks will be accepted at the Front Desk.

Cancellation of individual reservations not received by Golden Nugget at least 48 hours in advance of your group's arrival date, Wednesday, March 25, 2020 will be charged one night's room revenue. This charge will be applied to the individual's credit card received at the time of making the reservation

All guests cancelling reservations must call 1.800.777.8477 select option 3 and receive a cancellation number/confirmation from the agent. No disputed cancellation charges will be honored without the cancellation number.

For Registration Form:

**If attendee is paying (out of pocket):**

\$67.00 (room) + 13.9% (state sales tax & luxury tax) + \$15.00 (resort/occupancy fee) = \$91.31

**The room block cut-off date is Wednesday, March 11, 2020, 5:00 PM.**

All guests may make their reservations by calling the Golden Nugget Reservations Department directly **1.800.777.8477** and selecting option 2 to be connected with a reservation agent. In order to obtain the special group rate, the guests need to identify themselves as being with **School Transportation Supervisors of NJ** or **group code: ASTS20**.

The Golden Nugget requires a first night's deposit of room and tax, per room, to guarantee individual reservations. The Hotel accepts all major credit cards for the deposit and the credit card will be charged for the stipulated room and tax at time of making the reservation.

Guests may cancel individual reservations up to 48-hours prior to arrival without penalty by calling 1.800.777.8477 and selecting option 3 to speak to an agent. All guests cancelling reservations must receive a cancellation confirmation from the agent. Golden Nugget will only accept cancellations by calling this number and refund deposits with a cancellation confirmation. Cancellations received inside of 48-hours of arrival or "no shows" will forfeit first night room and tax deposit