December 6, 2019

Members of the STS,

I wanted to bring to your attention the process and what your registration fees for the STS 51st Annual Conference at the Golden Nugget Atlantic City on March 26th & 27th will cover.

This year the registration form will be only for your conference registration. Room reservations will be made directly with the Golden Nugget using group code ASTS20. Instructions are attached.

The conference registration includes:

- Wednesday Evening Meet & Greet
- Workshops
- General Sessions
- Breaks, Lunch Thursday
- Vendor Show and Reception
- Friday Breakfast & Friday Lunch.

The room waiver has been received. Please contact us if you need a copy.

Thank you for supporting the School Transportation Supervisors of New Jersey by your attendance – we look forward to seeing you and learning from one another.

Sincerely,
Barbara
52nd Annual New Jersey Pupil Transportation Conference and Equipment Show
Sponsored by School Transportation Supervisors of New Jersey, Inc.
Golden Nugget, Atlantic City
March 26th – 27th, 2020

CONFERENCE REGISTRATION FORM

Name: ___________________________________________ Title: ___________________________________________

Guest Name: ________________________________________________________________________________

Employer: ___________________________________________ ___________________________________________

Business Address: ____________________________________________________________________________

Business Telephone: _______________ Fax: _______________ E-Mail ____________________________

Is this the first time you have attended an STS Conference?       (   ) Yes              (   ) No

***ALL FEES ARE NON-REFUNDABLE. YOU MAY SEND A SUBSTITUTE***
**Guest fees are reserved for spouse or non-transportation personnel**

Member        Non Member        After 3/1/2020

❑ Full Conference  $350.00      $450.00      $375.00 / $475.00
❑ Daily rate (Please circle – 3/26 or 3/27)  $175.00      $275.00      $200.00 / $300.00
❑ Full Conference - Retiree  $175.00
❑ Mechanic’s Program (Two days)  $350.00
❑ Mechanic’s Program (Please circle – 3/2 or 3/27)  $175.00
❑ Guest of Member Full Conference  $350.00
❑ Guest of Member Daily (Please circle – 3/2 or 3/27)  $175.00

You must make your Hotel Reservations directly with the Golden Nugget (1-800-777-8477) using Group Code ASTS20. See attached instructions. The room block cut-off date is Wednesday, March 11, 2020 at 5pm.

Conference registration fee for the full conference includes Workshops, General Sessions, Breaks and Vendor Show. Room reservation fee for Wednesday and/or Thursday nights are in addition to conference fees.

Method of Payment:
❑ Check or Purchase Order made payable to STS of NJ, PO Box 66, Raritan, NJ 08869
❑ Credit Card (circle one): Visa MasterCard American Express

Card Number_________________________________________ Expiration Date_____________________

3 digit security code ___________ Billing zip code ___________

Authorized Signature ____________________________ Print Name ________________________________
Golden Nugget Atlantic City
Reservation Procedure – Guests Paying by Purchase Order or Voucher
School Transportation Supervisors on NJ, March 25-27, 2020

Guests to make reservations directly with the hotel Reservation Department by calling 1.800.777.8477
Select Option 3 to be connected with a Reservation Agent and identify themselves as being with School Transportation Supervisors of NJ or group code: ASTS20 to receive the special group rate of: $67.00
Guest’s will need a credit card to make the reservation and it will be charged a one night’s rate to guarantee the reservation and to receive confirmation numbers. If you are required to have an invoice to support your purchase order/voucher, please be sure to request from the agent that written confirmations to be emailed to your attention at the time of making the reservation.

Neither the Sales Department, Front Office nor Accounting will send invoices for individual reservations.

Be sure to place the guest (or multiple guests) name, arrival/departure dates and confirmation numbers are on the Purchase Order or Voucher and then mail directly to:
Ana Wilkes, Accounting Supervisor, Golden Nugget Atlantic City
Huron Ave & Brigantine Blvd, Atlantic City, NJ 08401 Phone: 609.441.8579 Email: awilkes@gnacm.com

Guest reservations paid by Purchase Order or Voucher are exempt from the 13.9% tax but still need to pay the $2.00 Tourism Promotion, $3.00 Occupancy and $10.00 Resort Fees.

$67.00 (Room rate) + $15.00 (Tourism/Resort/Occupancy Fee) = $82.00 inclusive per room per night

The PO or Voucher will be checked for accuracy, signed and mailed back with the Golden Nugget Federal Tax ID and W-9 Form to the originator of the document. It would be helpful to have a contact name, phone number and email address for the originator of the PO/Voucher so that we can give personalized attention during the process.
Payment checks must be received by the Golden Nugget Accounting Office no later than Wednesday, March 11th, 2020 for processing. Once we receive the payment check then the initial deposit charged to the credit card at the time of making the reservation will be credited to the card used.

Payment checks for all reservations must be mailed directly to:
Ana Wilkes, Golden Nugget Accounting Supv, Huron Ave & Brigantine Blvd, Atlantic City, NJ 08401
Phone: 609.441.8579   Email: awilkes@gnacm.com

If full payment is not received 2 weeks prior to check in (Wednesday, March 11th, 2020) then it will be the responsibility of the guest to pay for all charges in order to check in. Also, this guest will not be tax exempt and will be responsible for the 13.9% tax. No checks will be accepted at the Front Desk.

Cancellation of individual reservations not received by Golden Nugget at least 48 hours in advance of your group’s arrival date, Wednesday, March 25, 2020 will be charged one night’s room revenue. This charge will be applied to the individual’s credit card received at the time of making the reservation.

All guests cancelling reservations must call 1.800.777.8477 select option 3 and receive a cancellation number/confirmation from the agent. No disputed cancellation charges will be honored without the cancellation number.
For Registration Form:

If attendee is paying (out of pocket):

$67.00 (room) + 13.9% (state sales tax & luxury tax) + $15.00 (resort/occupancy fee) = $91.31

The room block cut-off date is Wednesday, March 11, 2020, 5:00 PM.

All guests may make their reservations by calling the Golden Nugget Reservations Department directly 1.800.777.8477 and selecting option 2 to be connected with a reservation agent. In order to obtain the special group rate, the guests need to identify themselves as being with School Transportation Supervisors of NJ or group code: ASTS20.

The Golden Nugget requires a first night's deposit of room and tax, per room, to guarantee individual reservations. The Hotel accepts all major credit cards for the deposit and the credit card will be charged for the stipulated room and tax at time of making the reservation.

Guests may cancel individual reservations up to 48-hours prior to arrival without penalty by calling 1.800.777.8477 and selecting option 3 to speak to an agent. All guests cancelling reservations must receive a cancellation confirmation from the agent. Golden Nugget will only accept cancellations by calling this number and refund deposits with a cancellation confirmation. Cancellations received inside of 48-hours of arrival or “no shows” will forfeit first night room and tax deposit.