SCHOOL TRANSPORTATION SUPERVISORS
OF
NEW JERSEY

P.O. BOX 66, RARITAN, NEW JERSEY 08869
(908) 252-1991 FAX (908) 575-7373

To: STS General Membership

From: Janine Byrnes, President

Re: Notice and Agenda

NOTICE

Notice is hereby given pursuant to the by-laws of the School Transportation Supervisors of New Jersey that the General Membership meeting is set for **9:30 AM, Wednesday December 2, 2026.** The meeting will be held at the **Forsgate Country Club, 375 Forsgate Drive, Monroe Twp., NJ 08831.**

AGENDA

9:00 AM to 9:30 AM	SIGN IN – Coffee, tea served
9:30 AM	Call to order Salute to the American Flag Roll Call Approval of Minutes Treasurer's Report Area Directors Report
9:45 AM	President's Report
10:00 AM to 11:15 AM	**2026 PEOSH Updates and Frequently Identified Hazards** Darcea Messier, Assistant Chief PEOSH Consultation and Training
11:15 AM to 11:45 PM	**NJDOE Updates** Susan Spence, Senior Transportation Specialist Betty Mason, Senior Transportation Specialist
11:45 AM	Lunch Break
12:30 PM – 1:30 PM	Committee Reports Conference 2027 Old Business New Business Open Forum
1:30 PM	Adjournment

DIRECTIONS TO Forsgate Country Club, 375 Forsgate Drive, Monroe Twp, NJ 08831

Directions: NJ Turnpike to exit 8A. Exit left ramp to Jamesburg – Route #32 East. Proceed for 1 1/4 miles through the traffic light. The Forsgate Country Club is on the left. Use second entrance on the left.

Registration: BOTH GENERAL MEETINGS INCLUDED IN FULL MEMBERS DUES
ONE GENERAL MEETING INCLUDED IN ASSOCIATE MEMBER DUES.
RETIREES WHO ARE HONORARY MEMBERS ARE COMPLIMENTARY.
$45.00 per person (for contractor members, vendor members, and non-members)
(Sorry, no refunds you may send substitutes)

Please forward your registration to be received **no later than November 23, 2026**. A check, purchase order or copy of a purchase order must accompany your mail or email registration

Full and associate members may also register by sending an e-mail to admin@njsts.org

S.T.S. OF NEW JERSEY
P.O. BOX 66
RARITAN, NJ 08869

TELEPHONE: (908) 252-1991

admin@njsts.org

REGISTRATION FORM FOR STS GENERAL MEETING – December 2, 2026
Forsgate Country Club, 375 Forsgate Drive, Monroe Twp., NJ 08831

Name_____

Address_____

District/Contractor/Other_____

TO PAY BY CREDIT CARD PLEASE GIVE THE EMAIL ADDRESS THAT THE INVOICE SHOULD BE SENT TO. AN INVOICE WILL BE ISSUED THROUGH SQUARE WHICH WILL HAVE A LINK TO MAKE THE PAYMENT. YOU MAY ALSO E-MAIL THIS INFORMATION TO ADMIN@NJSTS.ORG

Email address: _____

School Transportation Supervisors of NJ
General Meeting - December 2, 2026

Proposed By-Law Changes

Article 1 - Organization and Officers

Description: change the Mechanics Chair to One (1) Mechanics Director

New Wording: The Affairs of the Association shall be managed by the Board of Directors consisting of the Four (4) Executive Officers, Nine (9) Area Directors (3 from each area), *One (1) Mechanics Director,* and the immediate Past President.

Article 1 - Section 2 - Area Directors

Description: change “a 2 year break” to “a minimum of 1 year break”

New Wording: Directors may be considered for multiple non-consecutive terms after observing a minimum 1-year break between terms.

Article 1 - NEW Section 3 - Mechanics Director

Description: Addition of a Mechanics Director to represent the entire state using Directors parameters

New Wording: The Mechanics Director shall hold office for a term of three (3) years. The Mechanics Director shall be permitted to hold 2 consecutive terms. The Mechanics Director may be considered for multiple non-consecutive terms after observing a minimum 1-year break between terms.

Approval/Distribution Procedural Deadlines
Revised on September 15, 2026
Board of Directors Approval at meeting on October 27, 2026
Distribution to General Membership by November 2, 2026
General Membership Approval at meeting on December 2, 2026
Effective on December 2, 2026

Board of Directors Approved: October 27, 2026
General Membership Approved:

BY-LAWS OF THE SCHOOL TRANSPORTATION SUPERVISORS OF NEW JERSEY, INC. (PROPOSALS HIGHLIGHTED IN YELLOW)

MISSION STATEMENT

(a) To promulgate and establish the highest standards of ethics in transportation methods and practices for schools.

(b) To increase and diffuse knowledge and aspects of the school transportation field and to make these freely available to its members and the interested public. To engage in a program of professional development and improvement of persons carrying on activities in the field of school transportation for the benefit of all pupils, schools, and school systems.

(c) To cooperate with educational associations and with governmental organizations, including federal or state, in developing and improving school transportation management and administration.

(d) To promote the physical, economic, and social welfare of the members.

The name of this association shall be School Transportation Supervisors of New Jersey, Inc. (STS)

ARTICLE I – Organization and Officers

The Affairs of the Association shall be managed by the Board of Directors consisting of the Four (4) Executive Officers, Nine (9) Area Directors (3 from each area), One (1) Mechanics Director, and the immediate Past President.

Section 1. Executive Officers

The President, Vice President, Secretary, and Treasurer shall be elected for a term of two (2) years, and the officeholders may serve up to two consecutive terms. Executive Board officers will be on the following term schedule:

President and Treasurer

Vice President and Secretary

In the event of unforeseen circumstances, and all officers expire on the same term, the Board will take action to extend the term of President and Treasurer for one additional year.

Section 2. Area Directors

The President shall select, and the Board of Directors confirm one (1) Director from each area to serve as Area Chairperson. The term of office for Area Chairpersons is one (1) year effective July 1. The Chairperson may not be removed during their term of office without sufficient cause and approval of the Board of Directors. The Area Directors shall hold office for a term of three (3) years. The Directors' terms of office shall be staggered so that each year there is an election for a Director's term in each area. Area Directors shall be permitted to hold 2 consecutive terms. Directors may be considered for multiple non-consecutive terms after observing a minimum 1-year break between terms.

Section 3. Mechanics Director

The Mechanics Director shall hold office for a term of three (3) years. The Mechanics Director shall be permitted to hold 2 consecutive terms. The Mechanics Director may be considered for multiple non-consecutive terms after observing a minimum 1-year break between terms.

ARTICLE II – Meetings

Section 1. General Membership Meetings

General Membership Meetings shall be held during December and June. During the June meeting, the election and installation of Officers will take place. Officers elected shall serve terms as elsewhere defined beginning on the first day of July following such elections. Twenty full members shall constitute a quorum for regular or special meetings of the general membership.

Section 2. Area Meetings

(a) Area Directors shall hold meetings during the Fall and Spring. Additional meetings may be held at the call of the Area Directors if they do not conflict with the general membership meetings.

(b) Any decisions by the Area Directors, other than Membership approval, shall not bind or supersede that of the Board of Directors and shall be brought to a Board of Directors meeting.

(c) The President, Vice President, Secretary, and Treasurer may and are encouraged to attend any area meetings

Section 3. Board of Directors meetings

(a) Board of Directors Meetings shall be held a minimum of four (4) times a year. Special meetings shall be called by the Secretary on a 24-hour email, or written notice from the

President. If necessary, special meetings can be held at a call of five members of the Board of Directors.

(b) A quorum for a duly constituted Board of Directors meeting shall be 51% of the Board members currently serving in office, rounded up to the nearest whole number.

ARTICLE III – Duties of Officers

PRESIDENT: The President shall preside at all meetings of the Association and of the Board of Directors; shall have general supervision of the affairs of the Association; shall see that all orders and resolutions of the Board are carried into effect. The President shall prepare the program for general meetings of the Association and shall chair the meeting. The President may modify the program if they deem it necessary. The President shall appoint all committees not otherwise provided for and shall be an ex-officio member of all committees, except the Nominating Committee. The President will meet with Committee Chairs one week before the Board of Directors Meetings. The President chairs the By-Laws Committee. The President shall provide the deciding vote in cases where it will matter. The President shall approve all expenses incurred by the Association before invoices for such obligations are paid. The President will plan the annual calendar and present it to the Board at the July reorganization Board meeting.

VICE PRESIDENT: The Vice President shall act in all cases for and as the President in the latter's absence or incapacity, and shall perform such other duties as he may be required to do from time to time. The Vice President shall oversee the Financial Committee, the budget, the annual audit, and the NJASBO workshop. The Vice President will also be responsible for taking meeting minutes in the absence of the Secretary.

SECRETARY: The Secretary shall keep a full and accurate record of the proceedings of all General Meetings of the Association and of the Board of Directors and shall sign the same. The Secretary will produce a dated Sign In Sheet for all Board Meetings and General Meetings. The Secretary shall keep a record and proof all official correspondence of the Association. The Secretary is the keeper of the by-laws and a member of the committee. The Secretary shall at the expiration of their term of office transfer all records belonging to the Association to their successor. A written Records Request can be made by any member to the Secretary who will bring the request to the Board of Directors.

TREASURER: The Treasurer shall have custody of the corporate funds and securities and shall keep full and accurate accounts and receipts and disbursements in books (may be electronic) belonging to the organization, and shall keep the monies of the organization in a separate account to the credit of the organization. The treasurer shall work in conjunction with the appointed bonded accounting firm. He/she shall disburse the funds of the organization as may be ordered by the Board, taking proper vouchers for such disbursements,

and shall render to the President and Trustees, at the regular meetings of the Board, or whenever they may require it, and account of all transactions as Treasurer and of the financial condition of the organization. The Treasurer will file, or cause to be filed, all financial reports required of the Association. This includes but is not limited to, all State and Federal forms and reports, especially IRS form 990 and necessary 1099 forms.

ARTICLE IV – Parliamentary Authority

The rules contained in Robert's Rules of Order Revised shall govern the Association in all cases to which they are applicable and in which they are not consistent with the by-laws or the special rules of order of the Association.

ARTICLE V- Amendments

These by-laws may be altered or amended upon a two-thirds vote of all full members present at General meetings if the proposed amendment shall have been offered in writing not later than thirty days prior to its introduction.

Amendments become effective on the day they are passed by said two-thirds vote.

ARTICLE VI – Dissolution

Dissolution of the Association may take place at any meeting called for that purpose. Notice of a vote on dissolution must be sent to all active members at least 30 days prior to the meeting. The quorum for a vote on dissolution shall be 51% of the full membership. Upon dissolution of the Association or the winding up of its affairs, the remaining assets of the Association, after the payment of all debts, shall be distributed to like non-profit organizations such as the National Association for Pupil Transportation.

Last revision: 4/11/24

Proposal approved by the Board of Directors: 10/27/2026

Proposal submitted to General Membership: 12/2/2026